# Athenatech U. S. A., Inc.

5595 Daniels St. #A, Chino CA 91710-9034
Tel: (909) 922-0098 ex 300  Fax: (800) 580-8606
*http://www.athenatech.us  email: rma@athenatech.us*


# RMA Request Form

| Please fill in your company/shipping information | For Athenatech use only |
|---|---|
| * Company: | RMA No. |
| * Address: | Issue Date: |
| * City: | Issue By: |
| * State: Zip: UID: (if Known) | If can not issue: |
| * Tel: * Fax: | (reasons why not) |
| * E.Mail: | |

All fields marked with * are mandatory.

| *Item No. | *Q'ty | Item Descriptions | Inv# | InvDate | *Problem |
|---|---|---|---|---|---|
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* Please email (rma@athenatech.us) or fax (800-580-8606) this form to us to get your RMA#.

**Return for:** _____ **Repair**  _____ **Replace**

_____ **Credit**  _____ **Other (please specify)**

**ATHENATECH U.S.A. INC., RMA POLICY:**

1. The RMA NO. will be issued to you upon the receipt of this request form.
2. Please provide as much information as possible about WHY you are returning the item; be as descriptive as possible.
3. Athenatech U.S.A., must receive the defective/damaged item(s) within 14 business days from the RMA issue date.
4. RMA number must be clearly written on the outside of the shipping box.
5. Please keep a copy of this form for future use.
6. **Damaged/Scratched cases will only be honored if the delivery was declined due to a damaged box.**
7. When shipping items for replacement, please ONLY ship the part you are submitting for RMA, ie. Defective power supply only.

**RMA# AND INVOICE COPY ARE REQUIRED ON ALL RETURNS AND REPAIRS.**